



Onslow Infant School

Reporting Children's Achievement Policy

This policy should be read alongside the Assessment Policy, Marking Policy and SEND Information Report

Policy Review

This Policy was adopted Spring 2024
The Policy will be reviewed in Autumn 2026

AIM

To maintain an open dialogue and active partnership between parents and school in order to support each child's learning.

This is achieved by:-

1. Parent Consultation Evenings

These are held in the Autumn and Spring terms. Individual consultations take place at a prearranged time, negotiated with parents and lasting approximately 10 minutes. Children's work will be available for parents to view before discussion with the teacher.

- Autumn Term

The consultation focuses on how each child has settled into their year group and class.

- Spring Term

Parents are invited to view their children's work before the discussion with the class teacher. Mid-term reports are given out to all year groups, prior to the meeting, to be discussed during their 10 minute slot with the Class Teacher. Possible targets are explained to the parents and ideas given for how they can work with the school to support their children to achieve the given objectives.

The Head Teacher and SENCo will be available on each of the consultation evenings should parents wish to see them.

The Class Teachers, Deputy Head Teacher and Head Teacher are also available to discuss the children's progress during the school year. Parents are advised that an after school appointment is usually most appropriate. Similarly, parents will be contacted if there is something particular to celebrate, a problem, or cause for concern.

Parents of pupils who have SEND will have regular discussions with the class teacher and/or the SENCo to discuss progress towards targets.

Parents of pupils who have had support from outside agencies such as the Specialist Teaching Team service will be reported back to via meetings with the professionals, teacher and SENCo.

Parents of pupils who have ethnic minority backgrounds may receive support from the REMA (Race Equality and Minority Achievement Service) team and will have progress and achievement reported back directly through the REMA support team.

Parents are also invited periodically to view their child's work through class and school displays throughout the school and attend themed events related to the curriculum.

Parents will be encouraged to make an appointment to meet with teachers to discuss their child's progress. If they choose not to, SLT will be informed and will work with the families on an individual basis to find an appropriate way to feedback, this will be a personalised approach, relevant to their individual circumstances.

2. Annual Records of Achievement

Aim

To give parents an overall picture of their child's achievements over the year. When appropriate, areas for development may be highlighted. The reports identify how pupils have performed against the expected standards and they also provide written comments to highlight the specific personal achievements throughout the year for each child.

The EYFS Annual Record of Achievement is based on the EYFS profile and provides parents with information on their child's attainment against the EYFS Early Learning Goals and Characteristics of Effective Learning statements. This is sent to parents during the end of the Summer Term.

For KS1 children (Year 1 & 2) the Annual Record of Achievement is written and sent to parents during the Summer Term.

Our reports are based upon evidence collected over the academic year and key stage across all areas of school life and will report upon progress in relation to the statutory attainment targets. In order to write the report, information will be gathered from all professionals involved in the education of the child. When complete the Leadership Team reads them to ratify the accuracy of the report. Parents receive a copy and the report is kept in the child's record file.

3. Other Attainment Reports

In Year 1 parents are provided with a copy of their child's phonics screening test results. In Year 2 parents are provided with a copy of their child's phonic screening test results, if applicable.

4. Recognition, Acknowledgement and Celebration of Children's work within school

This may include:-

- a) Stickers and/or certificates given to the child
- b) Stamps, symbols or written comment on work (see Marking Policy)
- c) Verbal praise from the teacher and telling parents of the achievement
- d) Displays of work
- e) Sharing work with the Senior Leadership Team
- f) Sharing work with peers
- g) Class and whole school achievement assemblies